



**CONTRACT AWARD SHEET SUPPLEMENT
INTERNAL SERVICES DEPARTMENT
PROCUREMENT MANAGEMENT SERVICES DIVISION**

Contract No.: 7855-4/15-4

Title: Special Purpose Trucks - Prequalification

1: AWARD DESCRIPTION

This contract was established for the prequalification of Original Equipment Manufacturers (OEM) and Dealers for future pricing competition specific to new medium and heavy trucks designed for various special purposes as required by the County. Authorized County departments, currently ISD Fleet Management, are instructed to conduct an Invitation to Quote (ITQ) as needs are identified.

2: METHOD OF AWARD – Prequalification of Vendors

In accordance with Section 2, paragraph 2.6, award (prequalification) is made to responsive, responsible bidders who meet the minimum qualifications set forth in the solicitation.

Additional bidders (Vendors) who meet the stated requirements can be added during the term of the contract.

3: MEASURES AND PREFERENCES

The following shall apply to all ITQ competitions conducted under this Invitation to Bid (ITB) solicitation:

Small Business Enterprise (SBE) Bid Preference: Application of the SBE or Micro/SBE preference shall be applied in accordance with Section 2-8.1.1.1.1 of the County Code covering this program.

Local Certified Service – Disabled Veteran Enterprise (VBE) preference shall be applied in accordance with Section 2-8.5.1 of the Miami-Dade County Code. A VBE who is also an SBE shall not receive the veteran's preference and shall be limited to any applicable SBE preferences. Vendor must affirm written compliance with the certification requirements of Section 295.187 of the Florida Statute to be submitted with a copy of the actual certification along with the bid or quote during competition.

Local preference for Local business and Locally Headquartered Business shall be applied in accordance with Section 2-8.5 of the County Code and the reciprocity agreement between Miami-Dade County and Broward County.

4: AWARDED ITEMS

Items awarded under this contract will be on the basis of spot market competition using an ITQ process.

1) Invitation to Quote (ITQ) Guidelines

When a spot market purchase is initiated, prequalified bidders will be invited to offer pricing for their prequalified products or services through an Invitation to Quote (ITQ). ITQs will include the requirements (i.e. delivery) specific to the spot-market purchase. ITQs may be issued for immediate deliveries, or to establish pricing for items that may be ordered within a specified time period.

2) Terms and Conditions

The following terms / conditions are applicable to all Invitations to Quote (ITQs) issued under the contract. Applicable language (complete legislation or accurate reference to the solicitation and or legislation) should be included in each ITQ:

- a. Cone of Silence - Re: Section 2-11.1(t) of the County Code
- b. Local Preference - Re: ITB Section 1, Paragraph 1.10
- c. SBE Bid Preference - Re: ITB Section 2, Paragraph 2.2
- d. Office of the Inspector General - Re: ITB Section 1, Paragraph 1.26
- e. User Access Program – Re: ITB Section 2, Paragraph 2.21



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3) Application of Preferences

Bid Preferences and Local Preference will be considered when evaluating the offered prices.

For ITQ awards valued up to and including \$100,000, a 10% (ten percent) bid preference shall apply for certified Micro Business Enterprise (Micro) bidders. For awards valued over \$100,000 and up to \$1,000,000, a 10% (ten percent) bid preference shall apply for certified Micro and Small Business Enterprise (SBE) bidders. For awards valued over \$1,000,000, a 5% (five percent) bid preference shall apply for certified Micro and SBE bidders. Micro and SBE firms must be certified, at the time of the ITQ, by Small Business Development (SBD) for the type of goods and/or services the enterprise provides in accordance with the applicable commodity code(s) for this solicitation.

The resulting Micro/SBE bidders' evaluation prices shall then be compared to the other offers to determine if Best and Final Offers (BAFO's) need be requested in accordance with the Local Preference legislation.

4) ITQ Pre-award Checklist

Prior to finalizing any ITQ award under this solicitation departments are reminded of the following:

- In accordance with ITB Section 1, paragraph and related legislation, obtain a signed Collusion Affidavit from the vendor being recommended for award.
- Confirm the recommended is responsible, including checking the pre-award compliance items listed @ <http://intra.miamidade.gov/procurement/vendor-compliance.asp>
- Verify there are no pending performance issued listed in the recommended Vendor's BTS profile.
- Include the Clerk of the Board (clerkbcc@miamidade.gov) (COB) in the written notice of ITQ results. (sample language: "In accordance with the referenced ITQ solicitation, and Section 2-8.4 of the Code of Miami-Dade County, you are hereby notified that the _____ department recommends award of this ITQ No _____. Our provision of this notice also serves to confirm the lifting of the Cone of Silence from this procurement action as dictated by Section 2-11.1(t) of the County Code.")
- Allow for the three (3) day protest period, beginning the day after the ITQ award recommendation is posted with the COB. Confirm with COB that no protest was filed prior to issuance of County PO.

5: AWARDED (PREQUALIFIED VENDORS)

The vendors listed below shall be invited to participate in each spot market purchase request based meeting the prequalification criteria stated under Section 2, Paragraph 2.6 and other County compliance requirements.

Vendor ID / Sfx	Vendor Name	ITQ Contact Info
204562303 01	TP INVESTMENT GROUP LLC DbA KENWORTH OF SOUTH FLORIDA	ROBERT T HAYS THAYS@KENWORTHSF.COM
591934827 03	PALM PETERBILT TRUCK CENTERS INC	DAVE WEIGER DWEIGER@PALMTRUCK.COM
592336101 01	GUS MACHADO FORD INC	ANA ARISSO FLEETSALES@MACHADOFORD.COM
650496976 01	BCSS LTD DbA LOU BACHRODT FREIGHTLINER	MARK RHOADES -CFO MRHOADES@LOUBACHRODT.COM
650736564 02	PALMETTO FORD TRUCK SALES INC	ROBERT YGLESIAS INFO@PALMETTOTRUCK.COM



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6: EVENT LOG

Event No	Date Issued	Event Log Activity Description	Officer/ Associate
1	05/30/14	OTR 4 of 4 finalized. BPO ABCW1400741 posted	Kristina Guillen